



## The Centre on Philanthropy

**Office Location:**  
Cap-a-Laige Charities House  
25 Point Finger Road  
Paget Bermuda DV 04

**Mailing Address:**  
P.O. Box HM 3217  
Hamilton Bermuda HM NX

**Telephone:** 441-236-7706  
**Fax:** 441-236-7693

**Email:** [info@centreonphilanthropy.org](mailto:info@centreonphilanthropy.org)  
**Web site:** [www.centreonphilanthropy.org](http://www.centreonphilanthropy.org)

### Workshop Participant Registration Form

\*Please complete a form for each person registering for the workshop

#### A. Workshop Details

Workshop title: \_\_\_\_\_

Date: \_\_\_\_\_

#### B. Name and Organisation

Title: Mr. Mrs. Ms. Miss

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Title/ Position: \_\_\_\_\_

Are you or your organisation a member of The Centre on Philanthropy?    Yes                  No

Have you attended a Centre workshop before?                  Yes                  No

*If **yes** please proceed to Section C.*

*If **no** please proceed to Section B.*

#### C. Contact Information

Mailing Address: \_\_\_\_\_

Parish: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone: (Evening): \_\_\_\_\_

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Web site Address: \_\_\_\_\_

#### D. Payment: (see payment options on page 2)

I will be making payment by:

Check

Purchase Order

Cash

Credit Card

Butterfield Direct

Bank transfer *Please state which bank the funds are being transferred from* \_\_\_\_\_

**Note: The Centre on Philanthropy reserves the right to cancel any training program in extenuating circumstances. In such instances all effort will be made to notify registered participants at least 48 hours prior to the scheduled event and all pre-payments will be returned promptly.**

**Payment Options:**

**1) Credit Card**

- Visit The Centre on Philanthropy website [www.centreonphilanthropy.org](http://www.centreonphilanthropy.org) to register and pay online
- Visit our office and pay with your credit card
- Call and request a credit card form from our office and return via fax.

**2) Butterfield Direct**

- Select 'The Centre on Philanthropy' on the drop down list; Make sure you put your name/organisation and the event and on the payment.

**3) Bank transfer from other local banks**

- Contact The Centre to ask for Bank account information. Make sure you put your name/organisation and the event and on the payment.

**4) Check**

- All checks can be made payable to The Centre on Philanthropy and dropped off at our office.

***Please Note: \*\*Payment confirms your participation\*\****

**Note: The Centre on Philanthropy reserves the right to cancel any training program in extenuating circumstances. In such instances all effort will be made to notify registered participants at least 48 hours prior to the scheduled event and all pre-payments will be returned promptly.**